

December 26, 2007

The Stonington Board of Selectmen held a regular meeting on this day at 7:00 p.m. at the Stonington Police Station. Present were First Selectman Edward Haberek, Jr, Selectman Peter L. Balestracci and Selectman William S. Brown. Members of the public and press were also present.

**(1) Call to Order**

Mr. Haberek called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

**(2) Approval of Minutes**

**December 12, 2007**

A motion was made by Mr. Balestracci, seconded by Mr. Brown and voted unanimously to accept the minutes as distributed.

**(3) Comments from the Public- none**

**(4) Appointments/Reappointments**

**Permanent Building Committee-** David Christina had asked that his prior application to this Committee be reactivated. This information was given to the Selectmen in their meeting packets for review. A motion was made by Mr. Balestracci, seconded by Mr. Brown and voted unanimously to appoint Mr. Christina to the Permanent Building Committee. Discussion occurred regarding Mr. Haberek's new charge for the committee (Attachment A).

**Economic Development Commission-** At the December 12, 2007 BOS meeting, Paul Burgess was appointed as a Full member to this Commission, filling out the term of Edward Haberek, who became the First Selectman on 11/20/07. That term expired on 12/31/07. A motion was made by Mr. Balestracci, seconded by Mr. Brown and unanimously voted to appoint Paul Burgess to a new term.

**Commission on Aging-** A letter was received from Bob Elmer requesting reappointment to the Commission on Aging. A motion was made by Mr. Balestracci, seconded by Mr. Brown and voted unanimously to reappoint Bob Elmer to the COA. A letter was received from Jen Young requesting reappointment to the Commission on Aging. A motion was made by Mr. Balestracci, seconded by Mr. Brown and voted unanimously to reappointment Jen Young to the COA.

**Stonington Housing Authority-** A letter was received from Jean Cahill requesting her reappointment to the SHA. A motion was made by Mr. Balestracci, seconded by Mr. Brown and voted unanimously to reappoint Jean Cahill to the Stonington Housing Authority.

**(5) Correspondence**

Mr. Haberek noted that there will be a Special Meeting of the BOS held jointly with the Stonington Board of Wardens/Burgesses on January 5, 2008, 9 a.m. at the Boro Hall. The next regular Board of Selectmen's meeting is scheduled for Jan 9<sup>th</sup>. The meeting space has been booked by the Republican Town Committee for their caucus. It was decided that it is best to maintain the regular meeting schedule, so Mr. Haberek will speak with the Republican Town Chairman about changing their venue.

Mr. Haberek acknowledged receipt of the modified Route 1 Corridor Study, with the

new public hearing set for March 4, 2008.

(6) **Old Business-** Mr. Haberek commented that he intends to follow up with previous Board of Selectmen correspondence by forwarding them on to the appropriate parties when necessary.

(7) **New Business**

a. **Acceptance of Contingent Grant of Public Access Easement for the Masons Island Landing development**

A motion was made by Mr. Balestracci, seconded by Mr. Brown and voted unanimously to accept the Public Access Easement for the Masons Island Landing.

b. **Permanent Building Committee**

Mr. Haberek shared new charges for this committee. Discussion occurred and the committee is being revitalized by increasing the membership number and giving them more defined objectives. (See Attachment "A")

A motion was made by Mr. Balestracci, seconded by Mr. Brown and voted unanimously to increase the membership from 5-7 members. A motion was made by Mr. Brown, seconded by Mr. Balestracci and voted unanimously to share the new charges with the committee.

(8) **Project Updates**

Mr. Haberek highlighted the following Projects: Pawcatuck Streetscape, Pawcatuck (Donahue) Park, Mystic Streetscape, Town Dock and the Cove Rd. realignment.

(9) **Comments from the Public**

Fran O'Neil shared her concerns regarding the Pawcatuck Streetscape.

(10) **Adjourn**

There being no further business to come before the Board the meeting adjourned  
At 7:29 p.m.

Respectfully submitted,

Joanne Ramey  
Recording Secretary

## ATTACHMENT "A"

### **Permanent Comm. to Study the Needs & Use of Town Public Bldgs. Charge**

- The Committee shall consist of 7 members with 5 year terms. Members will be appointed by the Board of Selectmen.
- The Committee shall elect its own Chairman, Vice-Chairman and shall establish a regular meeting schedule. All records of the Committee shall be filed with the Town Clerk and open to public inspection in accordance with applicable State Statutes.
- The Committee shall review previous plans and studies regarding Town Hall expansion and space needs.
- The Committee shall research and analyze current and future space needs of the Town Hall facility by department and function.
- The Committee shall perform a thorough evaluation of the Town meeting facilities and meeting attendance to survey the needs
- The Committee shall interface with Town Hall management and staff to analyze efficiency and space needs during process
- The Committee shall group them into three areas: immediate (one to three years), moderate (three to five years) and long term (five to ten years).
- The Committee shall prepare one or more options and timelines of how to effectively and efficiently satisfy the Town's total space needs by creatively using, renovating, adding onto, or leasing existing available assets within the Town or building new assets.
- The Committee shall report to the Board of Selectmen on a monthly basis.
- The Committee shall assist the Board of Selectmen in presentations at Town Meetings, Budget Meetings, Public Hearings, etc.
- Upon completion of the building project, the Committee shall make a complete report and accounting to the Board of Selectmen.

### **Objective**

Produce a comprehensive, one to ten year Town Hall and Municipal Space Planning Program. Several options will be presented with the pros, cons, recommended timing and projected financial impact. The recommended timing of each project will be based upon the functional urgency of the space need and the impact of its projected cost.